

- e) Biological parents' certified identification document (ID) must be submitted. An applicant that has however been legally adopted through courts of law can submit legal guardian's documents.
- f) Where a student has a disability, proof thereof must be submitted from a medical doctor.
- g) Orphans or pensioners receiving monthly allowance from institutions such as GIPF, Sanlam, etc., must submit evidence.
- h) Copy of pensioners' card must be attached.
- i) Most recent declarations from the police confirming status of unemployed parents.
- j) Employed parents must submit proof of income (e.g. recent pay slips) **(Failure to submit proof of parents' combined income leads to automatic disqualification).**
- k) Self-employed parents must submit stamped twelve (12) months bank statements.

Any applications received after the deadline (as advertised) will not be considered. No documents will be returned. If you do not receive feedback within three (3) months after the closing date consider your application unsuccessful. No rejection letters will be sent to applicants. In addition, no appeals will be considered.

The SSC-DF will deal directly with students/applicants and not through any agents/middlemen.

NB: The Social Security Commission reserves the right to terminate any agreement at any point should there be any irregularity or dishonesty detected in the initial submission of the application.

5. Where to obtain necessary information for bursary application?

Documents can be downloaded from our website at www.ssc.org.na. Hard copies of these documents can be collected from and submitted at any Social Security Offices countrywide, or can be sent via Post office to:

The Social Security Commission

Manager: Development Fund
Private Bag 13223, Windhoek, NAMIBIA
Cnr. A. Kloppers & J. Haupt Street, Khomasdal

Only Hand Delivered Applications will be accepted.

No e-mailed applications will be accepted.

6. For further information contact the following:

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**SOCIAL SECURITY COMMISSION
DEVELOPMENT FUND
(SSC-DF)**

**APPLICATION GUIDELINES
FOR BURSARIES**

Closing date: 16h30, Monday, 30 November 2022

SOCIAL SECURITY COMMISSION'S DEVELOPMENT FUND (SSC-DF)

The SSC-DF is established by Section 37 of the Social Security Act, 1994 (Act No. 34 of 1994). Its main objectives are to:

-Conduct training schemes and employment schemes approved by the President of the Republic of Namibia for the benefit of socio-economically disadvantaged persons who are unemployed.

-Grant bursaries, loans and other forms of financial aid to students enrolled at any recognized technical or academic institutions of higher education.

Accordingly, the SSC-DF provides bursaries to academically deserving Namibians from socio-economically disadvantaged backgrounds who are unemployed.

1. Who is eligible for a bursary?

- (a) SSC-DF considers students with interests in pursuing undergraduate qualifications on a full time basis at any recognized and reputable institutions of higher education.
- (b) Namibian citizens or permanent residents with Namibian Senior Secondary Certificate Advanced Subsidiary (NSSCAS) or equivalent qualifications in line with the National Curriculum for Basic Education.
- (c) SSC-DF considers students with an average aggregate of 70% in August exams or at least 27 points in the final Namibian Senior Secondary Certificate Advanced Subsidiary (NSSCAS) level (Grade 11 & 12) in five (5) subjects including English. However, students from marginalized groups (i.e. topnaars, Ovatie & Ovatombo) must at least have a minimum of **25 points in grade 11 or 12** (Namibian Senior Secondary Certificate Advanced Subsidiary (NSSCAS) level in **five (5) subjects** including English.
- (d) Tertiary students must have an aggregate of at least 65% in their most recent semester examinations.
- (e) Tertiary students must submit their full academic record with the institution of higher learning stamp
- (f) Applicants must be studying or planning to study fulltime toward such a qualification. Funding under the Bursary Scheme does not apply to part time or distance studies.
- (g) Only applicants (children) of parent(s) whose combined income **does not exceed N\$200,000 per annum** may be considered. Other socio-economic circumstances may also be considered (e.g. orphans, applicants (children) of unemployed parents, or applicants (children) of pensioners, etc.) Failure to submit proof of parents combined income leads to automatic disqualification.
- (h) SSC-DF considers students with **Grade 11 or 12** qualifications (Namibian Senior Secondary Certificate Advanced Subsidiary (NSSCAS) level) who wish to attain their first diploma or a first degree at any recognized and reputable institution of higher education within the SADC region.

2. Which fields of study are considered?

- a) Agriculture with a focus on Horticulture & Crop production, Livestock husbandry, Poultry production & management, Dairy production and management, Farm Machinery and Infrastructure, and a Bachelor of Science & Hydrology, Agriculture with focus on Agribusiness management and Integrated Water Resource Management and Hydrology.

- b) Artisan related fields including manufacturing only from **level 6** upwards. **No funding for level 1 to level 5.**
- c) Social Work.
- d) Engineering.
- e) Actuarial studies.
- f) Courses leading to qualification as **Vocational Instructors** (only applicable to courses in (b) above. (Diploma in Technical & Vocational Education and Training: Trainer or Diploma in Vocational Education & Training: Management.
- g) **Medical related fields:** Applicants who intent to or are studying towards allied health professions are highly encouraged to apply and will be given first preference. Examples of allied health professions are qualifications such as: occupational therapy, prosthetic practice, speech therapy, physiotherapy, audiology, and orthopedic technology, and medical rehabilitation, clinical psychology, Dietetics, biomedical engineering, clinical technology. **(No funding toward Bachelor of Medicine & Surgery, and Bachelor of Clinical Nursing respectively).**

NB: The Bachelor of Medicine & Surgery, and the Bachelor of Clinical Nursing are not funded under any of the SSC-DF' programmes.

NB: Students can only either apply for a bursary or a study loan, but not for both at the same time. Prior to completing an application form, applicants are advised to pay attention to the selected fields of study funded under the two (2) different schemes. Completing a wrong application form will result in automatic disqualification.

Payment of fees are made on a semester basis and all subsequent payments are subject to satisfactory academic progress from the preceding semester.

NB: SSC-DF does not pay for failed modules or subjects, thus students are required to pay for repeats with own funding.

3. Which Institutions of Higher Learning are considered?

The **SSC-DF** considers students studying or accepted at recognized and reputable institutions of higher learning in the SADC region.

4. Which documents must accompany an application?

Each student applying for a study loan must, in addition to the application form, submit certified copies of the following documents:

- a) A fully and legibly completed **Form 09** (an application Form), signed under oath and which can be obtained at addresses listed at the back.
- b) Proof of application/admission or registration issued by the institution of higher learning. **(This is not a disqualifying factor)**
- c) A motivation letter from a Community leader (church, school principal, constituency' councilor/governor, or social worker) who knows the student and parents well in support of the applicant's economic and/or social background (Student's standard of living). **Motivation letters must be issued in English.**
- d) Proof of Namibian citizenship or permanent residence, preferably an Identification Document (ID), Permanent Residence Permit (PRP) and full birth certificate. **(Failure to submit these documents results in disqualification).**